



The Choice And Partnership Approach

SERVICE SNAPSHOT EVALUATION TOOL

Please complete these questions for your service for the month indicated below. The information your service provides will assist Werry Workforce Whāraurau to understand service demand and the effectiveness CAPA has within your sector.

Service Name: DHB:		Month/year of this record: APRIL 2018	Response		
Section A					
A1	No. of Accepted Referrals into your service for the month of April 2018				
A2	Is your service effectively:	Monitoring demand	YES	NO	
		Managing demand	YES	NO	
A3	Is CAPA currently implemented within your service?			YES	NO
	If YES, complete Section B				
	If NO, complete questions A4 and A5 and return to m.grimwood@auckland.ac.nz				
A4	Has CAPA ever been implemented into your service?			YES	NO
A5	Does your service have a CAPA implementation plan for the next 12- 18 months?			YES	NO
Section B					
1	Year/ Month of CAPA implementation				
2	No. of Clients on Waiting List for 1st Choice Appointment for April				
3	No. of Urgent Appointments for April				
4	Waiting Times for 1st Choice Appointment (# of Clients)	1-3 days			
		4-6 days			
		7-10 days			
		> 10 days			
5	Waiting Times for 1st Partnership Appointment (including 2nd appointment for urgent cases) (# of Clients)	1-3 days			
		4-6 days			
		7-10 days			
		> 10 days			
6	No. of Clients who DNA 1st Choice Appointment				
7	No. of Clients who DNA 1st Partnership Appointment				
8	Total No. of Hours worked by Clinicians doing Choice Appointments				
9	Total No. of Hours worked by Clinicians doing Partnership Appointments				
10	Total Clinicians (FTEs) (in Team)				
11	Vacancies (FTEs)				
12	Does your service have an active CAPA Champion?			YES	NO
13	Years/Months since your service completed CAPA in-service evaluations -7HH and CRS tools			7HH	CRS
	*WWW recommend completing annual service reviews to access fidelity to the CAPA model				

Thank you for taking the time to complete this Service Snapshot Evaluation-Please email this to m.grimwood@auckland.ac.nz