**Model for Improvement – Template**

**Step 1. The 3 Fundamental Questions**

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| **1. What are we trying to accomplish?**(*By answering this question we will develop our goal for improvement*) |
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| **2. How will we know that a change is an improvement?**(*By answering this question we will develop measures to track achieving our goal*) |
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| **3. What changes can we make that can lead to an improvement? – list your ideas for change***(By answering this question we will develop the ideas we would like to test to achieve our goal)* |
| **Idea 1****Idea 2****Idea 3** |

**PDSA Template**

**Step 2. Complete this template for each PDSA cycle you undertake**

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| --- | --- | --- | --- |
| Planned Start Date |  | Planned Finish Date |  |
| **PDSA #: This PDSA Title: Owner:** |
| **Objective for this PDSA Cycle:**What are we trying to improve (aim), by how much (goal) and by when (timeframe)? |
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|  **Plan:** Fill the sections below as part of planning |
| **Change Idea:** Describe the change we plan to test (refer to the 3rd fundamental question above). |
| **Questions:** What question(s) do we want to answer on this PDSA cycle? |
| **Prediction:** What do we think will happen?Prediction on Change:Prediction on Question: |
| **Data:** What data will we need to test our prediction(s)? How will it be collected? |
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| **Task to be completed for Test** | **Who** | **When**  | **Where and How** |
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| **Do:**Carry out the change or test; Collect data and begin analysis. |
| Was the cycle carried out as planned? ⁪ Yes ⁪ NoRecord data, observations and feedback.What problems or unexpected events were encountered? |
| **Study:**Complete analysis of data |
| What do the data show? Was our prediction(s) confirmed? If not what did we learn?*Compare the data to what was predicted and summarise the learning* |
| **Act:** Decide the next step.  |
| Decide to Adopt, Adapt, or Abandon. Adapt: Improve the change and continue testing plan.Plans/changes for next test:Adopt: Select changes to implement on a larger scale and develop an implementation plan and plan for sustainabilityAbandon: Discard this change idea and try a different one |