

# The Choice And Partnership Approach

## SERVICE SNAPSHOT EVALUATION TOOL

The information your service provides will assist Werry Workforce Whāraurau to understand your current service demand and effectiveness. This will enable us to offer targeted CAPA implementation support. Data will be collated from this along with other evaluations throughout your implementation and summary reports will be made available. Many thanks.

DHB Service: REGION:		Month/year of visit/ contact:	Response	
<b>Section A</b>				
A1	<b>No. of Referrals and Accepted Referrals</b> this month into your service			
A2	Is your service effectively:	<b>Monitoring demand</b>	YES	NO
		<b>Managing demand</b>	YES	NO
A3	Are there any CAPA components currently implemented within your service?		YES	NO
A4	Have all your team new to ICAMHS completed Foundations training?		YES	NO
A5	Years/ Months since your service completed the Real Skills Plus ICAMH/AOD online assessment		Years	Months
	<i>*WWW recommend completing regular updates to assist with identifying workforce development for individuals and teams and to assist with planning service delivery</i>			
A6	Has CAPA ever been implemented into your service?		YES	NO
A7	Does your service have plans to implement CAPA within the next 12- 18 months?		YES	NO
A8	Does your service have a <b>CAPA implementation plan</b> ?		YES	NO
<b>Section B</b>				
1	<b>Current # of Clients on Waiting List for 1st Appointment</b>			
2	<b>Current # of Urgent Appointments</b>			
3	<b>Current Waiting Times for 1<sup>st</sup> Appointment (# of Clients)</b>			
4	<b>Current Waiting Times for 1<sup>st</sup> follow-up / treatment Appointment (# of Clients)</b>			
5	Is your service <b>completing SACS</b> as part of the 1 <sup>st</sup> Appointment		YES	NO
6	<b>No. of new staff</b>			
7	<b>Total Clinician (FTEs) (in Team)</b>			
8	<b>Vacancies (FTEs)</b>			
9	Does your service have an <b>active Champion</b> ?		YES	NO
10	Years/Months since your service completed any CAPA in-service evaluations -7HH and CRS tools		7HH	CRS
	<i>*WWW recommend completing annual service reviews to assess fidelity to the CAPA model</i>			

Any additional comments:

Thank you for taking the time to complete this Service Snapshot Evaluation - Please return this to [coordinator@werryworkforce.org](mailto:coordinator@werryworkforce.org)